

1 **Manuscript title**

2 Provide a meaningful title that addresses the specifics of the article including but not limited to:
3 Results, Population/Demographics studied, Diagnosis(es), Intervention(s)/Treatment(s), Type of
4 Study/Article, etc.

5 For example:

6 Improvement in [SYMPTOMS] in [POPULATION/DEMOGRAPHICS] with
7 [DIAGNOSIS(ES)] Following [INTERVENTION/TREATMENT]: A [STUDY]

8

9 **Author List**

10 In the order of author appearance as wished in the published article and affiliation.

11 Corresponding author is marked with a “*”.

12 Example:

13 Frank Azurite^{1**}, Alex Rose², Lloyd Eldridge², Oscar August³, Sandy Margaret⁴

14

15 1. Department of Radiology, ABC Hospital, Atlanta, GA, USA

16 2. Department of Biostatistics, ABC University, Winnipeg, MB, CAN

17 3. ABC Institute, New York, NY, USA

18 4. Private Practice, Cumming, GA, USA

19

20 **Corresponding Author**

21 Provide full contact details for the corresponding author including email, mailing address, and
22 telephone numbers.

23

1 **Authors (with first and last names)**

2 In the order of author appearance as wished in the published article. Provide each author with
3 affiliation and email address. Please write out the full name (NO initials and NO all caps or all
4 lower case).

5

6 **Authors' contributions**

7 Please describe the contributions to this work from each individual author.

8

REVIEW

1 *No author name or other information, which could unveil the identity of the authors should be*
2 *included beyond this point.*

3

4 *Please do English spelling and grammar checks before submitting the manuscript for review. If*
5 *the authors are not fluent in English, it is advised to have someone proficient in the English*
6 *language proofread the manuscript. If the manuscript is written in poor English or more than 5*
7 *typographical errors are present, this demonstrates a manuscript that has not been thoroughly*
8 *prepared and may be rejected. This applies to ALL sections in the manuscript, including figures*
9 *and tables.*

10

11 Please adhere to the author guidelines below and online at:

12 <https://ishpnonprofit.com/submit-a-manuscript/>

13

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2 Provide a meaningful title that addresses the specifics of the article including but not limited to:

- 3 • Results
- 4 • Population/Demographics studied
- 5 • Diagnosis(es)
- 6 • Intervention/Treatment
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9 Improvement in [SYMPTOMS] in [POPULATION/DEMOGRAPHICS] with
10 [DIAGNOSIS(ES)] Following [INTERVENTION/TREATMENT]: A [STUDY]

11

12 **ABSTRACT**

13 The abstracts should not exceed 250 words. Do NOT use references or abbreviations in the
14 abstract unless the submission is an Abstract ONLY. The abstract should provide a quick
15 summary of the components of the article. Abstract formats differ based on the article type:

16

17 **Original Article** Abstract (Introduction, Materials and Methods, Results, Conclusion,
18 Keywords)

19 **Review Article** Abstract (Introduction, Materials and Methods, Results, Conclusion, Keywords)

20 **Case Study/Series** Abstract (Introduction, Case Study/Series, Results, Conclusion, Keywords)

21 **Opinion Articles** Abstract (Unstructured Abstract, Keywords)

22 **Commentary Articles** Abstract (Unstructured Abstract, Keywords)

23 **Abstracts** Abstract (See Abstract format for respective article)

- 1 **Keywords:** Include a minimum of 5 and a maximum of 10 keywords in alphabetical order
- 2 related to the article. Keywords should include diagnoses, synonyms, eponyms, anatomy
- 3 involved, physiology involved, treatments/interventions, etc. below the abstract.

4

Review

Original Articles Manuscript Body

- 1
- 2 INTRODUCTION
- 3 [Page Break]
- 4 MATERIALS AND METHODS
- 5 *Sub-Heading* (Optional)
- 6 [Page Break]
- 7 RESULTS
- 8 *Sub-Heading* (Optional)
- 9 [Page Break]
- 10 DISCUSSION
- 11 *Sub-Heading* (Optional)
- 12 [Page Break]
- 13 CONCLUSION
- 14 [Page Break]
- 15 REFERENCES
- 16 [Page Break]
- 17 FIGURES
- 18 [Page Break]
- 19 TABLES
- 20 [Page Break]
- 21 ABBREVIATIONS
- 22 [Page Break]
- 23 DECLARATIONS
- 24

Review Articles Manuscript Body

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- 16 [Page Break]
- 17 FIGURES
- 18 [Page Break]
- 19 TABLES
- 20 [Page Break]
- 21 ABBREVIATIONS
- 22 [Page Break]
- 23 DECLARATIONS
- 24

Case Studies/Series Manuscript Body

- 1
- 2 INTRODUCTION
- 3 [Page Break]
- 4 CASE STUDY/SERIES
- 5 *Sub-Heading* (Optional)
- 6 [Page Break]
- 7 RESULTS
- 8 *Sub-Heading* (Optional)
- 9 [Page Break]
- 10 DISCUSSION
- 11 *Sub-Heading* (Optional)
- 12 [Page Break]
- 13 CONCLUSION
- 14 [Page Break]
- 15 REFERENCES
- 16 [Page Break]
- 17 FIGURES
- 18 [Page Break]
- 19 TABLES
- 20 [Page Break]
- 21 ABBREVIATIONS
- 22 [Page Break]
- 23 DECLARATIONS
- 24

Opinion Articles Manuscript Body

1
2 Opinion Articles are not required to have a structured Manuscript Body. A structured Manuscript
3 Body is permitted for the authors or may be recommended by the peer-reviewers or editors if it is
4 determined that a structured Manuscript body is important in helping the reader understand the
5 article.

6 INTRODUCTION (Optional)

7 [Page Break]

8 DISCUSSION (Optional)

9 *Sub-Heading* (Optional)

10 [Page Break]

11 CONCLUSION (Optional)

12 [Page Break]

13 REFERENCES

14 [Page Break]

15 FIGURES

16 [Page Break]

17 TABLES

18 [Page Break]

19 ABBREVIATIONS

20 [Page Break]

21 DECLARATIONS

22

Commentary Articles Manuscript Body

1
2 Commentary Articles are not required to have a structured Manuscript Body. A structured
3 Manuscript Body is permitted for the authors or may be recommended by the peer-reviewers or
4 editors if it is determined that a structured Manuscript body is important in helping the reader
5 understand the article.

6 INTRODUCTION (Optional)

7 [Page Break]

8 DISCUSSION (Optional)

9 *Sub-Heading* (Optional)

10 [Page Break]

11 CONCLUSION (Optional)

12 [Page Break]

13 REFERENCES

14 [Page Break]

15 FIGURES

16 [Page Break]

17 TABLES

18 [Page Break]

19 ABBREVIATIONS

20 [Page Break]

21 DECLARATIONS

22

1 **Abstracts Manuscript Body**

2 Abstracts do not have a Manuscript body. Abstract format for submitted Abstracts will follow
3 the format for its respective article type.

4 [Page Break]

5 REFERENCES

6 [Page Break]

7 FIGURES

8 [Page Break]

9 TABLES

10 [Page Break]

11 ABBREVIATIONS

12 [Page Break]

13 DECLARATIONS

14

REVIEW

1 **Components of the Manuscript Body**

2 INTRODUCTION

3 This section should identify the central topic(s) of the manuscript and provide background
4 information about the topic(s). Background information may include (but is not limited to):
5 definition of the topic(s), etiology and epidemiology information, a brief review of treatment
6 methods (if relevant), and the objective of the manuscript (this study reports on the...). Try to
7 avoid a long introduction; a good target is 500 to 1,000 words.

8

REVIEW

1 MATERIALS AND METHODS

2 The Materials and Methods section should contain sufficient detail so that all procedures can be
3 reproduced and include references. This can include (but is not limited to) experimental design,
4 assignment of participants/subjects, identification of variables. Methods that have been published
5 in detail elsewhere should not be described in detail. Methods should discuss the relevant
6 demographics of the participants/subjects in the study. When apparatuses or materials are used,
7 authors should provide the name of the manufacturer and their location for any specifically
8 named equipment and instruments and all drugs should be identified by their pharmaceutical
9 names and by their trade name if relevant.

10

REVIEW

1 CASE STUDY/SERIES

2 The Case Study/Series section should include (but is not limited to) relevant information about
3 patient(s) presentation, history, pre-treatment/intervention examination finding(s) (i.e., physical
4 exam, lab findings, special imaging, outcome assessments), treatment(s)/intervention(s), post-
5 treatment examination finding(s), and follow-up examination(s) (if completed). It may help to
6 have these topics organized by *italicized* subheadings within the CASE STUDY/SERIES section.

7

REVIEW

1 RESULTS

2 The Results section should present the statistics of measured variables as well as a narrative for
3 the readers. The results should remind the readers of the hypotheses or questions being
4 addressed, the analyses or operations performed, an answer(s) to the hypotheses or questions,
5 and statistics or data that support the answer(s). Any analyses should be described; analyses that
6 have been previously described in detail or published elsewhere should not be described in
7 detail.

8

REVIEW

1 DISCUSSION

2 The Discussion section should provide (but is not limited to) an interpretation of and context to
3 the results (expected and unexpected), an evaluation of the hypotheses or questions, relevance or
4 comparison of results to the topics of the study and previous literature, and relevance to or
5 applications in healthcare. Briefly discuss limitations and consider what new questions are raised
6 and questions that are still unanswered.

7

Review

1 CONCLUSION

2 The Conclusion should explain the educational value of this article. It is the summary of the
3 article and should be understandable even if the manuscript was not read. It should include the
4 general findings of the presented article and any information regarding future research.

5

Review

1 REFERENCES

2 The authors are responsible for the accuracy of the references' information. There is no
3 maximum of references. References should be numbered consecutively in the order in which
4 they are cited in the manuscript. References given in tables or figure legends must be numbered
5 in sequence with those in text. Issue numbers and inclusive page numbers should be given for all
6 references. If there are 6 or less authors, please list surnames and initials of all authors following
7 Vancouver style guidelines. If there are 7 or more authors, please list only the first three names,
8 followed by et al. JSHP adheres to the Vancouver reference style. Please review Vancouver
9 style guidelines on [SAGE Vancouver](#) to ensure your manuscript conforms to this reference style.
10 References are annotated in the manuscript as the reference number in squared brackets before
11 the sentence point [1]. For information requiring 2 consecutive and(or) more than 2 non-
12 consecutive references from the References page, do NOT put an empty space between
13 references [2,3,7,10,11]. For information requiring 3 or more consecutive references from the
14 References page, place a hyphen between the first and last reference of the 3 or more consecutive
15 references and do NOT put an empty space between references [2,3,5-8,11-19].
16 Do NOT use references in the Abstract unless the submission is an Abstract ONLY.

1 FIGURES

2 Figures, artwork, and graphics, should be supplied in the highest quality and in an electronic
3 format that helps us to publish your article in the best way possible. All figures need to be de-
4 identified/anonymized. Please follow the guidelines below to enable us to prepare your artwork
5 for anything printed as well as online.

- 6 • **Format:** TIFF, PNG, JPEG are common format for pictures (containing no text or
7 graphs). EPS is the preferred format for graphs and line art as it retains quality when
8 enlarging or zooming in.
- 9 • **Figure and Legend:** Each image needs to be a separate figure and each figure needs a
10 figure legend. Figure legends need to be below the respective figure. Figure legends
11 contain patient age, gender, diagnosis, any imaging technique used, a good description of
12 the imaging findings, analyses, markings, color indicators, etc. Images labeled 1A, 1B,
13 1C, etc. need to be implemented into one combined collage figure, otherwise provide for
14 each image a chronologic figure number (1, 2, 3 etc.) with the respective figure legend.
- 15 • **Upload:** Please upload all figures (named chronologically as they are referenced in the
16 manuscript as 1, 2, 3, etc.) in high quality and largest resolution all together within 1
17 single zip file, named “figures.zip” as a supplementary file.
- 18 • **Color:** Please note that images supplied in color will be published in color.
- 19 • **Font:** Text should be Times New Roman 12 point.

20 Any imaging mentioned in the manuscript must be provided as a figure. Images need to be
21 annotated to highlight important findings (arrow, asterisk, line, etc.). Images with annotations
22 created in MS Word that are not saved as separate figure (TIFF, PNG, JPEG) are not accepted as
23 annotations might shift during the editing or publication process. Avoid too much negative space

1 by cropping the figures appropriately. If the findings are not obvious, please provide additional
2 magnified subfigure(s). There is no limitation of submitted images.

3

Review

1 TABLES

2 Manuscript tables must be submitted in editable MS Word DOC format, not in PDF. Preferred
3 formats for the text and tables of your manuscript are MS Word DOC, XLS. Avoid colors in
4 tables unless necessary.

5

Review

1 ABBREVIATIONS

2 Abbreviations in the article need to be provided in this section as ABBR = Abbreviation and are
3 listed alphabetically by the abbreviation. Abbreviations need to be spelled out and followed by
4 the abbreviation in parentheses the first time mentioned in the manuscript. Abbreviations should
5 be avoided in the title or abstract. Abbreviations may be used in the Abstract if the submission
6 is an Abstract ONLY, but they must still be spelled out the first time.

7

REVIEW

1 **DECLARATIONS**

2 **Acknowledgements**

3 If you would like to thank a particular person, organization, etc.

4

5 **Disclosures**

6 If there are any disclosures or conflicts of interest, please explain to whom the disclosure pertains
7 and the kind of disclosure (e.g. financial, competing interest, etc.).

8

9 **Consent**

10 Did the author obtain written informed consent from the patient for submission of this
11 manuscript for publication? (Answer with yes or no.)

12

13 **Human and animal rights**

14 If reporting experiments on human or animal subjects, please indicate if ethical standards
15 followed the responsible committee on human experimentation (institutional and national) and
16 with the Helsinki Declaration of 1975, as revised in 2000.